

Request for Expressions of Interest (Consulting Services Firm Selection)

Country : India
Name of the Project : National Cyclone Risk Mitigation Project II (NCRMP II)
Assignment Title : Appointment of Internal Auditors for National Cyclone Risk Mitigation Project II in the State of Gujarat
Credit No. : P144726
Reference No. : NCRMP II/Internal Audit/EOI/01

The Government of India has applied for financing from the World Bank towards the cost of the NCRMP II, and intends to apply part of the proceeds for consulting services. The consulting services ("the Services") includes Appointment of Internal Auditors for National Cyclone Risk Mitigation Project II in the State of Gujarat.

Gujarat State Disaster Management Authority ("GSDMA") is implementing the National Cyclone Risk Mitigation Project with the support of NDMA and the World Bank. As the SPIU, GSDMA intends to hire an Internal Auditor for project. Initially the audit will be carried out for the period April 1, 2017 to March 31, 2018 which may be extended till March 31, 2019 further, based on performance and mutual agreement and on the same terms and conditions.

GSDMA now invites eligible consulting firms ("Consultants") to indicate their interest in providing the said services. Interested Consultants should provide information demonstrating that they have required qualifications and relevant experience to perform these services. The shortlisting criteria is mentioned below:

Shortlisting criteria

The shortlisting criteria are:

- a) Consultant must possess at least 10 (ten) years of experience related to the scope of work defined in the terms of reference
- b) The consultant must have adequate size, structure, staffing, facilities and financial standing to provide the internal audit services. A project Organizational Chart should be submitted
- c) The Consulting firm should have an average annual turnover of at least Rs. 50,00,000/- (Rupees Fifty Lacs) or US\$ equivalent in last 3 years.

Expression of Interest (EoI) must include:

- General information on letter head of the firm explaining how the firm is best suited to deliver the task with the following details:

- Name of the firm
- Head office / Registered office address
- Telephone
- Contact person
- Place of incorporation/ registration
- Year of incorporation/ registration
- PAN No. of the firm
- Service Tax registration number of the firm
- Organization Structure
- Annual audited financial statements for the last 3 years (FY 13-14, FY 14-15, FY 15-16)
- Short note on the similar projects undertaken (completed/ ongoing) by the Consultant pertaining to the shortlisting criteria along with the work order
- Short note on World Bank/ADB/any other multilateral agency funded projects undertaken (completed/ ongoing) by the Consultant pertaining to the shortlisting criteria along with the contact details of past clients

(Work order clearly stating the Client's name, date of engagement, value of engagement and the duration to be furnished for each project mentioned)

Terms of Reference ("ToR") is available on <http://www.gsdma.org>

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank Guidelines: Selection and Employment of Consultants (under IBRD Loans and IDA Credits and Grants) by World Bank Borrowers, July 2014 setting forth the World Bank's policy of conflict of interest. (<http://pubdocs.worldbank.org/en/894361459190142673/ProcurementConsultantHiringGuidelinesEngJuly2014.pdf>)

The Consultant will be selected in accordance with the **Least Cost Selection (LCS)** method set out in the World Bank procurement guidelines.

Further information can be obtained at the address below during office hours i.e. 10:30 AM to 6:00 PM on or before April 14, 2017

Expressions of Interest must be delivered in the written format to the address below on or before April 28, 2017

Director (Finance)

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